

CITY OF STOCKTON

OFFICE OF THE CITY MANAGER

City Hall • 425 N. El Dorado Street • Stockton, CA 95202-1997 • 209 / 937-8212 • Fax 209 / 937-7149 www.stocktongov.com

May 1, 2020

Blain Bibb JaniTek Cleaning Solutions, Inc. 2735 Teepee Drive, Suite D Stockton, CA 95205

FIRST CONTRACT EXTENSION TO THE SERVICES CONTRACT FOR CITY OF STOCKTON CUSTODIAL SERVICES, PROJECT NO. OM-16-057

This will confirm our agreement to the first contract extension with JaniTek Cleaning Solutions, Inc. for the City of Stockton Custodial Services, Project No. OM-16-057. The original contract was awarded by City Council on January 24, 2017, by Motion No. 2017-01-24-1205.

As provided for in Article 3 of the contract, "Schedule and Term", the City may opt to extend the contract for up to two additional one-year terms from the original contract end date of June 30, 2020, by mutual agreement at the same rates and terms as outlined in Exhibit A and Exhibit B of the contract. Your acceptance of our letter dated March 10, 2020 (attached), agrees to such an extension. The City agrees to extend the contract for a first one-year term. The extension, which is the first extension of this contract, begins on July 1, 2020, and expires on June 30, 2021, with the rate adjustment of 3%, the annual not to exceed amount is \$658,718.36. Including the first extension the contract value is for a total of \$2,646,447.39.

If you have any questions regarding this extension, please contact Colin Scott of the Public Works Department at (209) 937-8954.

HARRY BLACK CITY MANAGER

APPROVED AS TO FORM AND CONTENT

HB:GAM:JLA:MB:CS:bh

By See Muster Approval History 20-6552

ATTEST:

CLERK OF THE CITY OF STOCK

Emc: Gordon A. MacKay, Director of Public Works

Jodi Almassy, Deputy Director/O&M

Eliza R. Garza, City Clerk

Taryn Jones, Deputy City Attorney

Chalon Rogers, Supervising Procurement Specialist



CITY OF STOCKTON

PUBLIC WORKS DEPARTMENT

22 East Weber Avenue, Room 301 • Stockton, CA 95202-2317 • 209 / 937-8411 • Fax 209 / 937-8277 www.stocktongov.com

April 8, 2020

Blain Bibb JaniTek Cleaning Solutions, Inc. 2735 Teepee Dr Ste D Stockton, CA 95205

FIRST CONTRACT EXTENSION TO THE SERVICES CONTRACT FOR CITY OF STOCKTON CUSTODIAL SERVICES PROJECT NO. OM-16-057

The City of Stockton (City) requests to extend contract 2017-01-24-1205 P with JaniTek Cleaning Solutions, Inc for the City of Stockton Custodial Services Project No. OM-16-057. This contract was awarded by Stockton's City Council on January 24, 2017, by Motion No. 2017-01-24-1205.

As provided for in Article 3 of the contract, "Schedule and Term", the contract may be extended by mutual agreement for up to two additional one-year terms from the original contract end date of June 30, 2020, at the same rates and terms as outlined in the contract. The requested extension, which is the first extension of this contract, will be effective July 1, 2020 through June 30, 2021.

As provided in Exhibit A, at the request of the Contractor, City and Contractor will meet and revise prices annually to be effective for the next contract year in December of each year. This increase request may be in accordance with Consumer Price Index (CPI) for other services in Stockton, California according to the Bureau of Labor Statistics and shall not exceed 3% in any one year. With the rate adjustment of 3%, the annual not to exceed amount is \$658,718.36. Including the first extension, the contract value is for a total of \$2,646.447.39.

Please sign below if JaniTek Cleaning Solutions, Inc is agreeable to the proposed extension. Please note that the contract extension will not be effective until approved by the City Manager. If you have any questions regarding this extension, please contact Colin Scott, Project Manager, at (209) 937-8954.

JODI ALMASSY, INTERIM DIRECTOR PUBLIC WORKS DEPARTMENT

Attachments: Contract 2017-01-24-1205 P

We, the undersigned contractor, have given careful consideration to the proposed extension and hereby agree. If this extension is approved by the City Manager, we will perform all services in accordance with the subject contract and any contract change orders to-date. This proposed contract extension will extend the contract term to June 30, 2021, in the annual not to exceed amount of \$658,718.36.

Accepted Date 4-28-2020

JaniTek Cleaning Solutions, Inc

(Contractor)

Blain Bibb, President/CEO

(Printed Name & Title)

	03/24/20	212369	Varies	\$1,604,632.67	03/06/17	02/02/30		\$2,646,447.39	\$1,041,814.72		06/30/20	bosins	CCO Authority Balance		\$262,040.87	\$244,720.51		\$244,720.51	(\$413,997.85)													
	Date:	PO Number:	Account Number:	Original Contract Amount:	Original Contract Award Date:	Original Contract Expiration Date:		Contract Amount to date:	Authorized CCO Amount to date:	Available CCO Funding:	conflact expiration to date:	Conico	Contract Amount		\$1,970,408.67	\$1,987,729.03		\$1,987,729.03	\$2,646,447.39													
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	Vendor:	Dept:	Project #								AND DESCRIPTION OF THE PERSON		CCO No.						70	100	がない。			A. W.								

	d	PREVIOUSLY APPROVED CCO LIST	ROVED CCO	LIST			
Vendor:	Janitek Cleaning Solutions, Inc.					Date:	03/24/20
Dept:	Public Works					PO Number:	212369
Project #	OM-16-057					Account Number:	Varies
					0	Original Contract Amount:	\$ 1,604,632.67
					Origi	Original Contract Award Date:	71/90/60
					Original	Original Contract Expiration Date:	06/30/20
		Requested	Time Extensions	Approval by:	Date Approved	Revised	
CCO No.	Description	CCO Amount	D M WD	CMI CC	(mm/dd/yy)	Contract Amount	
	Original Contract					\$ 1,604,632.67	
1	Contract Change Order No. 1	\$ 245,496.00		×	09/18/17		
2	Contract Change Order No. 2	\$ 120,280.00		×	05/15/18	\$ 1,970,408.67	
.3	Contract Change Order No. 3			×	01/22/19		
4	Contract Change Order No. 4	\$11,825,36		×	07/16/19	\$ 1,987,729.03	
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D83-3625-590.20-25	Arnold Rue	\$	5,327,16	V10-3033-340,30-30	\$	2,551.00	
083-3625-590,30-50	Arnold Rue	\$	-		\$	525.00	
010-3095-540.20-25	Ceasar Chavez	5	106,085.88	010-3095-540,30-50	\$	10,276.00	
083-3552-580.20-25 C12038	Ceasar Chavez	\$	3,460.80		\$	-	
010-3095-540,20-25	Chase Building Fir 3	\$	25,708.80	010-3095-540.30-50	\$	4,500.00	
010-3095-540,20-25	Chase Building Fir 4	\$	25,708.80	010-3095-540.30-50	\$	4,500.00	
010-3095-540,20-25	Chase Building Fir 7	\$	11,665.12	010-3095-540.30-50	<u>\$</u> _	500.00	
010-3095-540,20-25	Corporation Yard	\$	24,324.48	010-3095-540.30-50	\$	5,695.00	
010-3095-540,20-25 083-3553-580,20-25	Margret Troke Ubrary	\$	14,214.00 2,978.76	010-3095-540.30-50	\$	3,650,00	
083-3553-580,20-25	Margaret Troke Library Margaret Troke Library	\$	29/8//9		è	700.00	
010-3095-540.20-25	Maya Angelou Library	š	11,976.84	010-3095-540,30-50	\$	1,485,00	
083-3554-580.20-25	Maya Angelou Library	\$	2,509.08		\$		
083-3554-580.30-50	Maya Angelou Library	\$			\$	300.00	
010-3095-540,20-25	Merio Gymnasium	\$	15,425.28	010-3095-540,30-50	\$	2,805.00	
010-3095-540.20-25	Oak Park Senior Center	\$	9,949,80	010-3095-540.30-50	\$	3,825.00	
010-3095-540,20-25	Selfert CC	\$	15,684.84	010-9095-540.30-50	\$	2,805,00	
083-3626-590,20-25	Selfert CC	\$	3,287,76		\$		
083-3626-590.30-50	Selfert CC	\$	-		\$	550.00	
010-3095-540.20-25	Stewart Eberhart Bidg	\$	24,472.80	010-3095-540,30-50	\$	4,577.00	
010-3095-540,20-25	Stribley CC	\$	32,939.40	010-3095-540.30-50	\$	2,698.00	
083-3627-590.20-25	Stribley CC	\$	6,909,24		5	550.00	
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010-3095-540.20-25 083-3628-590,20-25	Van Buskirk CC Van Buskirk CC	\$	4,264.20	0111-303-5-9030-90	\$	1,702.00	
083-3628-590,30-50	Van Buskirk CC	\$	*		\$	325.00	
010-3095-540,20-25	City Wide Day Porter	\$	37,240,68		\$	-	
010-3095-540.20-25	Urgent Services	\$	5,150.00		\$		
010-3095-540,20-25	Market St. Garage	\$	-		5	1,800,00	
010-3095-540,20-25	Fair Oaks Library	\$	10,617,24	010-3095-540.30-50	\$	2,500,00	
083-3557-580,20-25	Fair Oaks Library	5	2,224.80		\$		
083-3557-580.30-50	Fair Daks Library	\$			\$	500,00	
044-3629-590.20-25 PR 3301	McKinley Community Cer		2,781.00		\$		
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421-4234-571.20-66	Delta Water Supply	\$	13,287.00	421-4234-571.30-50	\$	2,090.00	
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498-4311-572,20-66	MUD - Admin Water Field Office	\$	74,320,68 4,523,76	498-4311-572.30-50	\$	20,523.00 1,691.00	
498-4311-572,20-66	MUD - Admin	5	74,320,68	498-4311-572.30-50	\$	20,523.00	
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498-4311-572,20-66	MUD - Admin Water Field Office Subtotals	\$	74,320,68 4,523,76	498-4311-572.30-50	\$	20,523.00 1,691.00	
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498-4311-571.20-66 M00001 COMMUNITY SERVICES DEPARTMENT A2222222 042-3547-580 041-3548-580	MUD - Admin Water Field Office Subtotale Fig. 1 Under Library Thornton Library	\$ \$	74,320,68 4,523,76 0,733,54 0,733,54 0,733,54 3,633,84 5,537,28	498-4311-572-30-50 421-4232-571.30-50	\$ \$	20,523.00 1,691.00 20,500.	
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498-4311-571.20-66 421-4231-571.20-66 M00001 COMMUNITY SERVICES DEPARTMENT ACCOUNTS 041-3548-580 POLICE DEPARTMENT ACCOUNTS 010-2466-530.20-25 COMMUNITY DEVELOPMENT	MUD - Admin Water Field Office Subtotale July Linden Library Thornton Library Subtotale Animal Services Subtotale	\$ \$	74,200,65 4,523,76 5,520,24 5,533,84 5,537,26 5,537,27 5,537,27 5,537,27 5,537,27 5,537,27 5,537,27 5,537,27 5,537,27 5,537,27 5,537,27 5,537,27 5,537,27 5,537,27 5,537,27 5,	496-4311-572:90-50 421-4231-571:30-50 010-2466-530:30-50	\$ \$ \$	20,023.00 1,691.00 1,692.00 1,	
498-4311-571.20-66 421-4231-571.20-66 M00001 COMMUNITY SERVICES DEPARTMENT ACCOUNTS 041-3548-580 POLICE DEPARTMENT ACCOUNTS 010-2466-530.20-25 COMMUNITY DEVELOPMENT	MUD - Admin Water Field Office Subtotale July Linden Library Thornton Library Subtotale Animal Services Subtotale	\$ \$	74,200,88 4,573,76 10,431,44,51 20,533,84 3,533,84 3,537,26 4,535,00 4,535,	496-4311-572:90-50 421-4231-571:30-50 010-2466-530:30-50	\$ \$ \$	20,023.00 1,691.00 1,692.00 1,	
498-4311-571.20-66 421-4231-571.20-66 M00001 COMMUNITY SERVICES DEPARTMENT 041-3545-580 041-3545-580 041-3545-580 010-2466-330.20-25 COMMUNITY DEVELOPMENT	MUD - Admin Water Field Office Subcotals Subcotals Doden Ubrary Thornton Ubrary Thornton Ubrary Substotals Subcotals	\$ \$ \$	74,220,68 4,523,76 2,001,43 2,000,43 2,523,84 3,557,26 4,635,00 4,	498-4311-572-30-50 421-4231-571-30-50 010-2466-530-30-50	\$ \$ \$	20,023.00 1,691.00 1,692.00 1,	
498-4311-571.20-66 421-4231-571.20-66 M00001 COMMUNITY SERVICES DEPARTMENT 041-3545-580 041-3545-580 041-3545-580 010-2466-330.20-25 COMMUNITY DEVELOPMENT	MUD - Admin Water Field Office Subtotals Linden Ubrary Thornton Library Subtotals Animal Services Subtotals	\$ \$ \$	74,200,88 4,573,76 10,431,44,51 20,533,84 3,533,84 3,537,26 4,535,00 4,535,	498-4311-572-30-50 421-4231-571-30-50 010-2466-530-30-50	\$ \$ \$	20,023.00 1,691.00 2,023.00 2,023.00 3,023.00 588.00 588.00 588.00 3,16.00 588.00 1,2.27.00 1,2.27.00 1,2.27.00 1,2.27.00	
498-4311-571.20-66 421-4231-571.20-66 M00001 COMMUNITY SERVICES DEPARTMENT 041-3545-580 041-3545-580 041-3545-580 010-2466-330.20-25 COMMUNITY DEVELOPMENT	MUD - Admin Water Field Office Subcotals Subcotals Doden Ubrary Thornton Ubrary Thornton Ubrary Substotals Subcotals	\$ \$ \$	74,220,68 4,523,76 2,001,43 2,000,43 2,523,84 3,557,26 4,635,00 4,	498-4311-572-30-50 421-4231-571-30-50 010-2466-530-30-50	\$ \$ \$	20,023.00 1,691.00 1,692.00 1,	
498-4311-571.20-66 421-4231-571.20-66 M00001 COMMUNITY SERVICES DEPARTMENT 041-3545-580 041-3545-580 041-3545-580 010-2466-330.20-25 COMMUNITY DEVELOPMENT	MUD - Admin Water Field Office Subcotals Subcotals Doden Ubrary Thornton Ubrary Thornton Ubrary Substotals Subcotals	\$ \$ \$	74,220,68 4,523,76 2,001,43 2,000,43 2,523,84 3,557,26 4,635,00 4,	498-4311-572-30-50 421-4231-571-30-50 010-2466-530-30-50	\$ \$ \$	20,023.00 1,691.00 1,692.00 1,	
498-4311-571.20-66 421-4231-571.20-66 M00001 COMMUNITY SERVICES DEPARTMENT 041-3545-580 041-3545-580 041-3545-580 010-2466-330.20-25 COMMUNITY DEVELOPMENT	MUD - Admin Water Field Office Subcotals Subcotals Doden Ubrary Thornton Ubrary Thornton Ubrary Substotals Subcotals	\$ \$ \$	74,220,68 4,523,76 2,001,43 2,000,43 2,523,84 3,557,26 4,635,00 4,	498-4311-572-30-50 421-4231-571-30-50 010-2466-530-30-50	\$ \$ \$	20,023.00 1,691.00 1,692.00 1,	
498-4311-571.20-66 421-4231-571.20-66 M00001 COMMUNITY SERVICES DEPARTMENT 041-3545-580 041-3545-580 041-3545-580 010-2466-330.20-25 COMMUNITY DEVELOPMENT	MUD - Admin Water Field Office Subcotals Subcotals Doden Ubrary Thornton Ubrary Thornton Ubrary Substotals Subcotals	\$ \$ \$	74,220,65 4,523,76 10,491,43 2,633,44 3,557,26 5,633,44 3,557,26 5,633,44 3,557,26 5,633,44 3,557,26 5,633,44 3,557,26 5,633,44 3,557,26 5,633,44 3,557,26 5,633,44 3,557,26 5,633,44 3,557,26 5,633,44 3,557,26 5,633,44 3,557,26 5,633,44 3,557,26 5,633,44 3,557,26 5,633,44 3,557,26 5,633,44 3,557,26 5,633,44 3,557,26 5,633,44 3,557,26 5,633,44 3,557,26 5,633,44 5,635,64 5,633,44 5,635,64 5	498-4311-572-30-50 421-4231-571-30-50 010-2466-530-30-50	\$ \$ \$	20,023.00 1,691.00 1,692.00 1,	
498-4311-571.20-66 421-4231-571.20-66 M00001 COMMUNITY SERVICES DEPARTMENT 041-3545-580 041-3545-580 041-3545-580 010-2466-330.20-25 COMMUNITY DEVELOPMENT	MUD - Admin Water Field Office Subcotals Subcotals Doden Ubrary Thornton Ubrary Thornton Ubrary Substotals Subcotals	\$ \$ \$	74,20,68 4,523,76 5,000,64 5,000,64 5,000,64 5,000,64 6,0	498-4311-572-30-50 421-4231-571-30-50 010-2466-530-30-50	\$ \$ \$	20,023.00 1,691.00 1,692.00 1,	
498-4311-571.20-66 421-4231-571.20-66 M00001 COMMUNITY SERVICES DEPARTMENT 041-3545-580 041-3545-580 041-3545-580 010-2466-330.20-25 COMMUNITY DEVELOPMENT	MUD - Admin Water Field Office Subcotals Subcotals Doden Ubrary Thornton Ubrary Thornton Ubrary Substotals Subcotals	\$ \$ \$	74,220,65 4,523,76 10,491,43 2,633,44 3,557,26 5,633,44 3,557,26 5,633,44 3,557,26 5,633,44 3,557,26 5,633,44 3,557,26 5,633,44 3,557,26 5,633,44 3,557,26 5,633,44 3,557,26 5,633,44 3,557,26 5,633,44 3,557,26 5,633,44 3,557,26 5,633,44 3,557,26 5,633,44 3,557,26 5,633,44 3,557,26 5,633,44 3,557,26 5,633,44 3,557,26 5,633,44 3,557,26 5,633,44 3,557,26 5,633,44 5,635,64 5,633,44 5,635,64 5	498-4311-572-30-50 421-4231-571-30-50 010-2466-530-30-50	\$ \$ \$	20,023.00 1,691.00 1,692.00 1,	
498-4311-571.20-66 421-4231-571.20-66 M000001 COMMUNITY SERVICES DEPARTMENT 042-3547-58D 043-3548-58D 043-3548-58D 010-2466-30-20-25 COMMUNITY DEVELOPMENT	MUD - Admin Water Field Office Subcotals Subcotals Doden Ubrary Thornton Ubrary Thornton Ubrary Substotals Subcotals	\$ \$ \$	74,20,68 4,523,76 5,000,64 5,000,64 5,000,64 5,000,64 6,0	498-4311-572-30-50 421-4231-571-30-50 010-2466-530-30-50	\$ \$ \$	20,023.00 1,691.00 1,692.00 1,	



City of Stockton

Master

2017-01-24-1205 P Extension 1

File Number: 20-6552

File ID: 20-6552

Type: Consent

Status: Agenda Ready

Version: 1

Reference:

In Control: City

Council/Successor Agency to the Redevelopment Agency/Public Financing

Authority/Parking

Authority Concurrent

File Created: 04/30/2020

File Name:

Final Action:

Title: Contract Title: First Contract Extension - City of Stockton Custodial

Services, Project No. OM-16-057

Notes:

Sponsors:

Enactment Date:

Attachments: First Contract Extension - Services Contract Custodial

Enactment Number:

Contact:

Services OM-16-057 JaniTek, back up documents

Hearing Date:

Drafter: Analissa.Nunez@stocktongov.com

Effective Date:

Related Files:

Approval History

Version	Seq#	Action Date	Approver	Action	Due Date	
1	1	5/14/2020	AS - Procurement Team	Delegated		
1	2	5/14/2020	CRogers	Approve	5/18/2020	
1	3	5/15/2020	clawson	Approve	5/19/2020	
1	4	5/15/2020	mbraley	Approve	5/19/2020	
1	5	5/15/2020	Esther Gilliland	Delegated		
1	6	5/15/2020	Taryn Jones	Approve	5/19/2020	
1	7	5/15/2020	Esther Gilliland	Delegated		
Notes:	Leisel, ple	ase log.				
1	8	5/15/2020	LHart	Approve	5/19/2020	
1	11	5/19/2020	Courtney Christy	Approve	5/19/2020	
Notes:	Contract p	acket has been prin	ted for review			
1	12	5/20/2020	Courtney Christy	Approve	5/21/2020	
1	15	5/26/2020	kroland	Approve	5/26/2020	

History of Legislative File

Ver-	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return	Result:
sion:						Date:	

Text of Legislative File 20-6552

Contract Title: First Contract Extension - City of Stockton Custodial Services,

Project No. OM-16-057

Vendor/Other Party: JaniTek Cleaning Solutions, Inc.

Contract Amount: \$658,718.36

Contract Start Date: 7/1/2020 Contract End Date: 6/30/2021 Term: 1 year

City Contract Type (select one):

Original Amendment Change Order Grant Subdivision Agreement

Other Contract

Extension

Council Approval Required? Yes/No (if No, provide account #): various

Council approval required for contracts over: \$75,000 for Fiscal Year:

2019-20

Motion/Resolution/Ordinance #: 2017-01-24-1205 Must be attached:

Required Documents

The following documents shall be submitted with the signed contract when required:

Business License Required?

Yes/No

Business License #: 20-0019431

Bonds Required?

Yes/No

Insurance Required?

Yes/No

Notary Required? Recordation Required? Yes/No Yes/No

Mandatory Routing Order

DEPARTMENT: PUBLIC WORKS/0&M

Department Head Approval:

Date:

Project Mgr: COLIN SCOTT

ext: 8954

Staff: ANALISSA NUNEZ/CHRISTINA MCFARLAND

ext: 8317/8428

Notes:

2 PROCUREMENT

Approved by Name/Signature:

Date: Notes:

3 VENDOR/OTHER PARTY

Signed originals on: 4/28/2020

Notes:

4 RISK SERVICES

Insurance approved on: 5/15/20

by: Matt Braley

Bonds approved on: n/a

by:

RM #: 20-371

Notes:

CITY ATTORNEY

Approved as to Form/Content on: 05/15/2020

by: Taryn Jones

Notes: Contract logged into Prolaw, forwarded to CM on 5/15/20 by LH

CITY MANAGER

Signed by City Manager on:

Notes:

CITY CLERK

City Clerk attested on: 5/26/20

Returned to dept. on: 5/26/20

by: MK

OB #:

Notes: One original returned to dept, one retained

8 ORIGINATING DEPARTMENT: PUBLIC WORKS/O&M

Copy of contract to be retained by department. Original on file in the Clerk's office.

Requisition #.

Copy sent to vendor on:

by:

Copy of contract sent to Purchasing on:

by:

Notes:

9 PROCUREMENT:

Purchase Order #.

PUR#.

City Manager Date Received

CONTRACT ROUTING FORM

City Clerk
PAR Received

CITY CLERK
CITY OF STOCKTON

CITY CONTRACT TYPE (select one) O Amendment/Change Order O Original O Grant O Subdivision Agreement OOther Contract Extension CONTRACT INFORMATION Contract Amount: \$ 658,718.36 City of Stockton Custodial Services, Project No. OM-16-057 Contract Title: Vendor/Other Party: JaniTek Cleaning Solutions, Inc. Contract Start Date: July 1, 2020 Contract End Date: June 30, 2021 Contract Term: 1 year COUNCIL APPROVAL REQUIRED? OYes O No (provide account # if no) Various Council approval required for contracts over \$ 75,000.00 for FISCAL YEAR: 2019-20 Motion/Resolution/Ordinance No: 2017-01-24-1205 Must be Attached (REQUIRED DOCUMENTS (The following documents shall be submitted with the signed contract when required): Business License No. 20-00119431 Business License Required? • Yes • No Bonds Required? O Yes O No Insurance Required? O Yes O No O Yes O No Recordation Required? Notary Required? OYes Mandatory Routing Order 1 DEPARTMENT: Public Works date: 05.06.20 DEPARTMENT HEAD APPROVA Project Mgr: Colin Scott Staff: A. Nural C.McFarland ext: 8317/8428 Forwarded to: Procurement 2 PROCUREMENT Approved (__) Name/Signature: __ Forwarded to: Risk Services on: 3 VENDOR/OTHER PARTY Signed (2) originals on: 4/28/2020 4/28/2020 by: Blain Bibb, JaniTek CEO Forwarded to: Public Works 4 RISK SERVICES Insurance on: Bonds approved on: Forwarded to: City Attorney 5 CITY ATTORNEY Approved as to Form and Content on: _____ Forwarded to: City Manager by: 6 CITY MANAGER Forwarded to: City Clerk on: 5 120 Signed by City Manager on: 7 CITY CLERK City Clerk attested on: Returned () original(s) to dept. on: Retained () original(s) for City's file. Hard Copy on file? Yes O No O 8 ORIGINATING DEPARTMENT: Public Works / O&M Requisition No. Original sent to vendor on: Copy of contract to be retained by department. Original on file in the Clerk's office. Copy of contract sent to Purchasing on: _____ by:

PUR No.

9 PROCUREMENT: Purchase Order No.

..title

Contract Title: First Contract Extension – City of Stockton Custodial Services, Project No. OM-16-057

..Recommended action

Vendor/Other Party: JaniTek Cleaning Solutions, Inc.

Contract Amount: \$658,718.36

Contract Start Date: 7/1/2020 Contract End Date: 6/30/2021 Term: 1 year

..body

City Contract Type (select one):

Original Amendment Change Order Grant Subdivision Agreement Other Contract

Extension

Council Approval Required? Yes/No (if No, provide account #): various

Council approval required for contracts over: **\$75,000** for Fiscal Year: 2019-20 Motion/Resolution/Ordinance #: 2017-01-24-1205 **Must be attached**:

Required Documents

The following documents shall be submitted with the signed contract when required:

Business License Required? Yes/No Business License #: 20-0019431 Yes/No

Bonds Required? Yes/No
Insurance Required? Yes/No
Notary Required? Yes/No
Recordation Required? Yes/No

Mandatory Routing Order

1 DEPARTMENT: PUBLIC WORKS/O&M

Department Head Approval:

Date:

Project Mgr: COLIN SCOTT ext: 8954

Staff: ANALISSA NUNEZ/CHRISTINA MCFARLAND ext: 8317/8428

Notes:

2 PROCUREMENT

Approved by Name/Signature:

Date: Notes:

3 VENDOR/OTHER PARTY Signed originals on: 4/28/2020 Notes:	
4 RISK SERVICES Insurance approved on: 5/15/20 Bonds approved on: n/a RM #: 20-371 Notes:	by: Matt Braley by:
5 CITY ATTORNEY Approved as to Form/Content on: 05/15/2020 Notes: Contract logged into Prolaw, forwards	•
6 CITY MANAGER Signed by City Manager on: Notes:	20
7 CITY CLERK City Clerk attested on: by: Notes:	Returned PDF to dept. on: OB #:
8 ORIGINATING DEPARTMENT: PUBL Copy of contract to be retained by department Requisition #.	
Copy sent to vendor on:	by:
Copy of contract sent to Purchasing on:	by:

9 PROCUREMENT:

Notes:

Purchase Order #. PUR #.

MEMORANDUM

April 29, 2020

TO:

Harry Black, City Manager

FROM:

Jodi Almassy, Interim Director Public Works Department

SUBJECT:

CONTRACT EXTENSION WITH JANITEK CLEANING SOLUTIONS, INC. FOR

PROJECT NO. OM-16-057

On March 6, 2017, the City entered into a contract with JaniTek Cleaning Solutions, Inc. pursuant to Council Motion No. 2017-01-24-1205, for custodial services at 21 City facilities. The contract had an initial expiration date of June 30, 2020. Section 3, "Schedule and Term" of the contract provides for up to two one-year extensions with the City Manager's approval.

Per the attached letter sent March 10, 2020, JaniTek Cleaning Solutions, Inc. agrees to extend the contract for the period between July 1, 2020 through June 30, 2021, at the current contract rates and terms. This is the first contract extension that will continue custodial services for 21 City facilities. Public Works recommends extending the contract.

As provided in Exhibit A, at the request of the Contractor, City and Contractor will meet and revise prices annually to be effective for the next contract year in December of each year. This increase request may be in accordance with consumer price index (CPI) for other services in Stockton, California, according to the Bureau of Labor Statistics and shall not exceed 3% in any one year. With the Contractor's requested rate adjustment of 3%, the annual not to exceed amount is \$658,718.36. Including the first extension, the contract value is for a total of \$2,646,447.39.

Attached for your signature are two original letters authorizing a contract extension with JaniTek Cleaning Solutions, Inc. One original will be retained by the City Clerk and the other original will be sent to JaniTek Cleaning Solutions, Inc.

The contract extension is within the City Manager's delegation of authority pursuant to Council Motion No. 2017-01-24-1205 and is appropriate to be approved administratively.

If you have any questions, please contact me at 8400 or Colin Scott, Project Manager III, at 8954.

JODI ALMASSY, INTERIM DIRECTOR PUBLIC WORKS DEPARTMENT

JLA:MB:CS:bh

Attachments

CC:

Project File (OM-16-057)

Taryn Jones, Deputy City Attorney

Chalon Rogers, Supervising Procurement Specialist